

Minutes

Graduate Council Meeting

Thursday, March 15, 2018 – AC 401

MEMBERS PRESENT:

Rebecca Anthony, Online MSW
Celine Carayon, History
Doug DeWitt, Ed Leadership and Chair
Yvonne Downie Hanley, M.B.A.
Lacie Doyle, OGS
Maida Finch, Seidel School Rep
Judith Franzak, Ed.D.
Clifton Griffin, Dean of Graduate Studies
Richard Hoffman, Perdue School Rep.
Brittany Kesteven, GSC President
Jackie Maisel, Registrar
Tom Pellingier, AHPH
Dana Price, BIO
Vicki Root, M.S.W.

Jessica Scott, OGS

Lisa Seldomridge, M.S.N. and D.N.P.

Chris Vilmar, English/Faculty Senate Liaison

Diana Wagner, M.Ed.

MEMBERS ABSENT:

Aaron Basko, Enrollment Managemn, Perdue S

- 18 online appointments (8 students)

Visits per student

- One – 55%
- Two – 21%
- Three – 5%
- Four – 8%
- Five – 3%
- Seven – 3%
- Ten+ - 5%

Breakdown by program

- Ed.D. – 34%
- M.Ed. – 27%
- CADR – 14%
- MSW – 13%
- AHPH – 9%
- HIST – 1%
- MBA – 1%
- MSME – 1%

Home Language

- English – 54%
- Spanish – 21%
- Chinese – 13%
- Other – 12%

Other:

L. Seldomridge asked if they could get updates on stats (who is using the services?). M. Bugdal assured her she can run the report several times a semester and report back to GC. GSC and GC unanimously endorse the creation of a PIN position for Assistant Director. Future plans include hiring additional GAs, conducting more workshops on tone/voice/style/grammar and hosting Saturday retreats and Thesis/Dissertation Bootcamps

IV. Graduate School Proposal Update – D. DeWitt

Dean Griffin and Dr. DeWitt presented the committee with a suggested budget.

They assured committee that even if Grad Council and the Faculty Senate approve of the proposal moving forward, it will be tabled until after 7/1/18, when the new President arrives.

C. Griffin feels that there was a lot of faculty input during the process but realizes there are a lot of questions regarding approval and resources. He wants to move forward with a plan that meets all needs.

New target date is Fall 19.

Concerns:

Would like more detailed job descriptions.

Is \$75K enough of a marketing budget to do wide-scale campaigns?

Would like a more detailed budget.

There are more marketing demands on Grad Program Directors but no increase to marketing budgets.

V. Bylaw Revisions – Maida Finch

Grad Council bylaws were reviewed as part of the Provost's request to have the Faculty Handbook updated. The Grad Council APC met and came up with several revisions which were put before Grad Council:

Article I, Section 1.

- Add the Dean of Graduate Studies

Article I, Section 2.

- Remove university provost
- Add the Dean of Graduate Studies
- Change Dean to Assistant Vice President of Enrollment Management

Article I, Section 2.b.

- Remove outdated information. This applied to when schools reps were voted in for the first time.

Article I, Section 3.g.

- The chair, with the approval of the Council, shall appoint members of the graduate faculty to fill

VII. Graduate Student Mental Health Issues – M. Finch

There seems to be a lack in support for graduate student mental health issues. There are no webinars or resources available.